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## **LOCAL EMERGENCY PLANNING COMMITTEE**

Regular Committee Meeting Minutes

Thursday, May 11, 2023, 12:00 PM

Harrigan Centennial Hall, 300 Harbor Drive

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### **A. CALL TO ORDER**

Craig Warren called to order the meeting of May 11, 2023, at 12.02pm

### **B. ROLL CALL**

(Quorum established by at least one member present from four different categories.)

Present:

Category 2: Craig Warren, Chair, (SFD)

Category 4: Amy Zanuzoski (Sitka Counseling)

Category 5: Trish White(arrived at 1205), LEPC Vice President, Scott Wagner, (NSRAA)

Category 6: Mary Ann Hall (Retired Medical Technologist), Joel Hanson

Category 7: Jennifer Klejka, LEPC Coordinator (SFD),

Absent:

Category 1: Kevin Mosher (Assembly Liaison), Crystal Duncan (Alternate Assembly Liaison)

Category 2: Shannon Freitas (SEARHC), Geraldine Laux (TSA), Robert Baty (Police Chief), Lance Ewers (SPD)

Category 3: Becky Meiers (excused), LEPC PIO (KCAW)

Others Present:

Al Stevens, Assistant safety officer and Liaison (Silver Bay Seafood), Raja Hamer, Lead Engineer (Silver Bay Seafood), Mike Duckworth, Facility Manager (Silver Bay Seafood)

Karl Muench (SFD), LEPC Secretary (SFD)

**C. WELCOME & INTRODUCTIONS (Visitors &/or New Members, if any)**

1. Al Stevens, Assistant safety officer and Liaison (Silver Bay Seafood), Raja Hamer, Lead Engineer (Silver Bay Seafood),
2. Jason Smit, The Alaska Volcano Observatory (AVO)

**D. AGENDA CHANGES**

1. Craig Warren informed LEPC that Michelle Torres from the Department of Homeland Security was not able to attend as planned.

**E. APPROVAL OF MINUTES:** Jennifer Klejka moved to approve the LEPC April 13, 2023, minutes. Motion passed unanimously.

**F. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA**

1. Jason Smit told LEPC that she has been working with the Alaska Volcano Observatory (AVO) on outreach and gave some updates on AVO involvement in the local area. Smit said more information could be found at <https://avo.alaska.edu/>

**G. COMMUNICATIONS**

1. Amateur Radio Emergency Services (ARES) Report: None
2. Broadcast Communications Update: None

**H. COMMITTEE REPORTS**

1. Hazmat Report: Jennifer Klajka reported that there was a boat fire near NSRAA's Medvejie Hatchery since last meeting. Klajka thanked NSRAA for their assistance with evacuating passengers from the vessel.
2. Public Information Officer (PIO) Report: None

**I. UNFINISHED BUSINESS**

1. Oil and Hazardous Substances Emergency Operations Plan: Craig Warren

Informed LEPC that the Oil and Hazardous Substances Emergency Operations Plan was now updated and will on file.

2. Warren told LEPC that he had completed the letter of support for the Proposal for the Development of Community Gardens in Sitka. Letter was given to Joel Hanson.

**J. NEW BUSINESS**

1. Sliver Bay Seafood's representatives (Al Stevens, Raja Hamer, Mike Duckworth) presented EAP report findings from their inspection this year. Stevens told LEPC that Sliver Bay Seafoods received an A grade rating and that they met Incident Command System requirements allowing them to part of Unified Command during a hazardous substances release. Stevens said that they will need to complete a TableTop Exercise and asked that LEPC and the Sitka Fire Department be involved. Warren told LEPC that he would meet with Stevens to schedule the exercise. Duckworth told LEPC they are working on connecting their system to the tsunami warning system to improve evacuation time in the event of a hazardous substances release.

**K. COMMITTEE COMMENTS**

1. Warren told LEPC that the Fire Department would be working with AVO and others to develop a Volcano Erosion EOP, and that he plans to present it at the September 14, 2023 meeting.

**L. ADJOURNMENT**

The next LEPC meeting will be September 14, 2023, at noon in the Sitka Fire Department.

Jennifer Klejka moved to adjourn the meeting. Seeing no objections, the meeting was adjourned at 1227pm.

Attest:

Karl Muench, LEPC Secretary